CHAPTER BOARD MEETING MINUTES- February 11, 2026

At 12:05 PM, the meeting was called to order on February 11th, 2026. Roll call was held, and a quorum was established. The following members were in attendance: Andrea Olden, Wendi McAleese, Barbara Strouse, Jonathan Kasper and Ashley Horton

Approval of Meeting Minutes: motion to approve by Pete Waldman, seconded by Sarah Boggs- motion carried

Chapter Business:

Treasurer's Report: Treasurer's report and Reconciliation report read by Andrea.

- Course Income & CHIP compliance

Motion to approve by Sarah Boggs, seconded by Barbara Strouse – Motion carried.

Bid on hosting 2030 International Conference

- No site visit scheduled yet – Wendi

Nominations for awards – due Feb 1st, 2026

- Sarah worked on nomination for award for Florence IOTY.
- No Dan Beardsley award this year, re-vamping process.
- CH 26 Submitted for: Social Media award and W. Howard
- Armstrong Instructor of the Year

Spring Forum

- Spring forum budget approved last meeting. If you are a speaker you don't have to register for symposium, just the forum. Flight costs were higher than anticipated.

2026 International Conference Budget

- Send around a spreadsheet with a budget to get board approval ahead of March meeting. Sarah / Wendi / Andrea to discuss
- Teaming with Wendi for presentation? Potential

Nominations and Elections Committee

- 1 week delay, missed opening date. Opens 2/16/26.
- Andrea / Sarah to send notifications to the membership.

Social & Events Committee

- Discussed setting out a budget for S&E on a yearly basis instead of per event. Chapter income may be decreased due to reduction / elimination of NC classes.
- Barbara - motion to set a budget of $500 per event for St. Patrick's / Cinco de Mayo AND seek sponsors, sponsor money to offset Chapter budget.

Sarah motioned to approve, it was seconded – motion carried.

- WM suggested - let's do a sign in sheet for each event to track attendance / PP expense.
- AO suggest - try to stick to venues with no / low room fee (food charges only)

Membership Committee

- 37 members, 50 will drop due to unpaid membership renewal, Sarah sending reminders etc. Several are retiring. Board members can reach out if applicable.
- 5 new members have joined.

Professional Development Committee

- Discussion tabled

Website/Communications Committee

- LinkedIn / Facebook - increase engagement, make comments on posts - likes / comments all drive up engagement numbers.

Young Professional Committee

- Nothing going on until symposium, Jonathan offered to assist social committee on event planning, etc.

Education Committee

- No education calendar set for upcoming year. Class is scheduled for April, course 900. Education programs are dwindling in North Carolina

New/Old Business

- Wendi will reach out to those who aren't making meetings lately. May want to reschedule monthly meetings to increase engagement.
- March meeting date: Wednesday the 11th - Andrea will schedule / send invite.
- Pete - reminder to send email blast to open nomination.

Motion to adjourn at 12:59 pm made by Wendi McAleese, seconded by Andrea Olden- Motion carried.

Minutes drafted by:

Ashley Horton
IRWA Chapter 26 Secretary

Approved By:

Wendi McA
IRWA Chapter 26 President

Wendi McAleese

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